

## ISO 9001 Certification Procedure



- Assessment of documented procedures
- Gap analysis/initial audit - where are you meeting the standard?
- Implementation of required procedures
- Write Quality Procedures manuals
- Supply draft copies of manuals for client approval
- Client approval of manuals and amendments as necessary
- Presentation of manuals for Certification
- Internal audit advice/training
- Review of manuals and quality system by certification body
- Certification audit
- Presentation of certificate when compliant

Your business probably has a system for doing business. One that is already effective, but informal and perhaps not documented. Quality system standards identify the features which help you meet your customer's requirements consistently, and then evaluate how and why things are done in the way that they are.

QAS is an ISO 9001 certification body and a key member of the British Quality Foundation providing you with:



- Systems audit and Standards list
- Fixed fees
- IRCA (International Register of Certificated Auditors) Certified Assessors
- Fast track schemes (50 to 120 days) subject to client availability
- An annual surveillance visit to ensure standards are maintained (as required by ISO regulations)

Businesses recognise that quality systems can improve profits, operational efficiency and increase sales. To find out more contact your local representative.

Our experienced staff are waiting to answer your questions and if appropriate, can arrange for one of our experienced business managers to visit, providing you with a precise quote.

### Contact us Now:

**Business Manager**



**Email: [enquiries@imsm.com](mailto:enquiries@imsm.com)**  
**Web: [www.imsm.com](http://www.imsm.com)**



**ISO 9001:2008**



i m  
s m

i m  
s m

i m  
s m

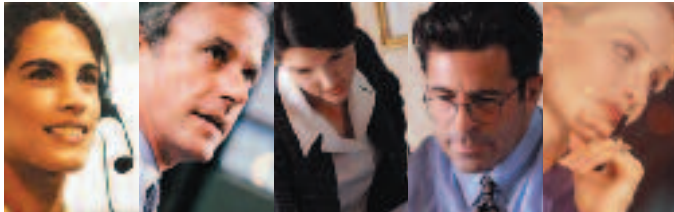
**Quality Management  
System From IMSM**

### Thinking about your business

It's not the number of people a business employs or the size of the building that matters, it's the philosophy behind the way the business is run that counts.

And every successful business, whatever the size, must have some form of quality control system. ISO 9001 is all about producing consistent standards of quality in order to meet your customer requirements and a recognised standard against which to evaluate and audit the quality management systems of your business.

Your business may already be carrying out some of the standards required by ISO. IMSM will show you what changes or additions may be necessary to meet the requirement for certification.



### The philosophy behind ISO 9001 is:

**Say what you do!**

**Do what you say!**

**Prove that you have done it!**



### How can quality systems help your company?

Quality systems will open doors to tenders restricted to certified suppliers (more purchasing departments are insisting on ISO 9001 suppliers for quality products or services).

Costs will be reduced because quality systems mean less waste on materials and human resources.

Customer confidence will be increased as you make fewer mistakes and therefore fewer lost orders.

Management systems will be put in place to cope with an expanding, successful company.

ISO 9001 has the ability to be totally flexible if/when the business grows or diversifies.

Employee morale will be increased as a by-product of high confidence in the company.



**“ISO 9001** avoids unnecessary changes to the way you run your business”

### ISO 9001 makes it easy for you

- It is based on your existing systems
- It is extremely flexible
- Additions or changes will only be made if required to meet the standards
- ISO 9001 avoids excessive red tape and paper work

### Specific benefits that come with ISO

- Reduces threat from competing businesses
- Improves competitiveness leading to higher profit potential
- Improves efficiency, cost containment and savings
- Improves consistency
- Improves time management
- Improves information flow
- Improves training capacity
- Improves employee motivation
- Improves market potential both at home and export
- Improves accountability and traceability
- Improves customer service

### What you get from IMSM

- A Quality Manual stating the management policy and objectives for each requirement of the standard
- A Procedures Manual describing how the objectives of the above are met in practice and how the business procedures will actually be controlled
- Internal quality audit advice ensuring that the Quality Manual remains in force, giving you the opportunity to analyse your systems and identify improvements.

IMSM will take you to the stage when you are compliant with the standard and help you through to registration.

**All at a predetermined fixed fee - no surprises!**



**“Say what you do. Do what you say. Prove that you have done it!”**